

# Carbon Reduction Plan

Supplier name: OCS Group UK Limited

Publication date: 12/04/24.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured. OCS UK&I have been reporting and externally assuring Scope 1 and 2 emissions as a minimum since 2020. We have recalculated our baseline post-merger (between OCS and Atalian Servest) and thus updated our baseline (externally assured) to 2023, reflecting the new combined business.

**The emissions baseline includes the seven greenhouse gases named by the Kyoto Protocol:**

- Carbon Dioxide (CO2)
- Hydrofluorocarbons (HFCs)
- Methane (CH4)
- Nitrous Oxide (N2O)
- Nitrogen Trifluoride (NF3)
- Perfluorocarbons (PFCs)
- Sulphur Hexafluoride (SF6)

The emissions are calculated in tonnes of carbon dioxide equivalent (tCO2e) calculated using emission factors provided by BEIS. The emissions are reported in line with the Greenhouse Gas Protocol Corporate Accounting and Reporting Standard, and Corporate Value Chain (Scope 3) Standard under the 'Operational Control' approach.

<b>Current and Baseline Year: 2023</b>
<b>Additional Details relating to the Baseline Emissions calculations</b>
<p><b>Scope 1 &amp; 2</b>  OCS Group operates across Europe, Middle East, Asia, Australasia. The scope of this emissions baseline covers OCS UK&amp;I Limited activities in the UK and Ireland. After conducting a detailed assessment of our GHG emissions in 2023, this year has been chosen for the emissions baseline (01/01/23 – 31/12/2023).</p> <p><b>Scope 3</b>  We currently monitor relevant Scope 3 emissions, in accordance with the Greenhouse Gas Protocol Corporate Accounting and Reporting Standard, and Corporate Value Chain (Scope 3) Standard. We have established a full scope 3 baseline as part of our plan to achieve net zero by 2040. The following Scope 3 emissions baseline includes the following categories:</p> <ul style="list-style-type: none"> <li>Category 1 - Purchased goods and services</li> <li>Category 2 - Capital goods</li> <li>Category 3 - Fuel and energy related activities (not included in scope 1 or scope 2)</li> <li>Category 4 - Upstream transportation and distribution</li> <li>Category 5 - Waste generated in operations</li> <li>Category 6 - Business travel</li> <li>Category 7 - Employee commuting</li> <li>Category 9 - Downstream transportation and distribution of products<sup>1</sup></li> </ul>

Current and Baseline year emissions: 2023	
EMISSIONS	TOTAL (tCO2e)
Scope 1	12,421.50
Scope 2	1,077.50
Scope 3 (Included Sources)	166,307.33 The following categories are included within our Scope 3 emissions inventory: Category 1 - Purchased goods and services Category 2 - Capital goods Category 3 - Fuel and energy related activities (not included in scope 1 or scope 2) Category 4 - Upstream transportation and distribution Category 5 - Waste generated in operations Category 6 - Business travel Category 7 - Employee commuting Category 9 - Downstream transportation and distribution of products <sup>1</sup>
<b>Total Emissions</b>	<b>179,806.33</b>

<sup>1</sup> Please note there are no emissions related to this category for OCS UK&I

## Emissions reduction targets

**To continue our progress to achieving a Net Zero target by 2040, we have set new short and long-term science-based targets:**

- We are committed to reducing 70% of scope 1 greenhouse gas emissions by 2030 from a 2023 base year
- We are committed to procuring 100% renewable electricity in our offices by 2025
- We are committed to reducing 56% of scope 3 emissions by 2030 from a 2023 base year
- We will reduce our scope 1,2,3 emissions across our value chain to reach net zero by 2040

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

While the baseline for this carbon reduction plan is 2023, to date we have already undertaken the following initiatives to reduce our carbon emissions:

#### Scope 1 and 2

- Collaboration with Eunomia Research & Consulting, a specialist consultant, since 2019 to develop a carbon reduction plan, and Science Based Targets
- Space rationalisation program leading to a reduction in property footprint
- Promoting the use of electric vehicles across our contracts
- Roll out of Lightfoot system across our fleet - an in-cab coaching technology and driver rewards platform which aims to improve fuel efficiency
- ISO14001:2015 Environmental Management System with external certification

- ISO50001 Energy Management System roll out to the combined business with external certification in 2024
- EV transition plan across our commercial fleet, and petrol and diesel company cars phased out by 2034, replaced with EV or Hybrid options only
- Retrofitted our laundry facility at Central Way and other offices where appropriate with LED lights and PIR sensors
- Plans to install EV charging points at our new Head Office in Ipswich

### Scope 3

#### Waste generated in operations

- Working with a UK SME, OCS has brought a UK manufactured cleaning product to our customers which lowers carbon emissions, water consumption and is zero waste to landfill
- Energy and water saving initiatives at Central Way, our laundry facility
- Partnership to reduce carbon emissions by recycling paper towels through Tork's Paper Circle Scheme
- Introduced a uniform recycling scheme as part of our new brand launch
- Introduction of plant-based food products and low carbon menu items since mid 2022
- Use of OdorBac (cleaning products) LoopBox to reduce the amount of plastic waste packaging

#### Upstream transportation and distribution

- Mapping of Tier 1 and 2 suppliers to understand ESG impacts across our supply chain
- Continual development of our carbon impact assessment tool to enable OCS to identify a baseline for carbon emissions at a contract level. The assessment process and approach has been proven to be robust and one of our customers had their assessment externally verified in late 2023
- Engagement with supply chain to reduce the use of single-use plastics – for example our catering business unit replaced plastic coffee cup lids with cardboard lids

#### Supporting Net Zero Initiatives

- Collaboration with Eunomia Research & Consulting, a specialist consultant, since 2019 to develop a carbon reduction plan, and Science Based Targets
- Promotion of Cycle2Work scheme
- Membership of CDP (Carbon Disclosure Project)
- Partnership with the Achilles Carbon Reduce program since 2019 to externally verify our carbon emissions
- We have achieved an Ecovadis Silver Medal for sustainability in 2023, with re-assessment in 2024 for the combined business
- Engaging colleagues in employee commuting surveys
- Undertaking a climate risk and opportunities scenario assessment as part of TCFD (Taskforce on climate-related financial disclosures) compliance, results due Q2 2024

- OCS UK&I have set ambitious science-based targets and intend to submit their targets and plan to the SBTi for validation in 2024. We have already started implementing actions to achieve our emission reduction targets.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard 1 and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

*Daniel Dickson*

**Daniel Dickson,**  
**Chief Executive Officer**  
**UK & Ireland**  
**Date: 12 April 2024**

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<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>