

Carbon Reduction Plan

Supplier name: OCS UK&I Limited

Publication date: 12 May 2025

Version number: 2



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Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

The emissions baseline includes the seven greenhouse gases named by the Kyoto Protocol:

- **Carbon Dioxide (CO₂)**
- **Hydrofluorocarbons (HFCs)**
- **Methane (CH₄)**
- **Nitrous Oxide (N₂O)**
- **Nitrogen Trifluoride (NF₃)**
- **Perfluorocarbons (PFCs)**
- **Sulphur Hexafluoride (SF₆)**

The emissions are calculated in tonnes of carbon dioxide equivalent (tCO₂e) calculated using emission factors provided by BEIS. The emissions are reported in line with the Greenhouse Gas Protocol Corporate Accounting and Reporting Standard, and Corporate Value Chain (Scope 3) Standard under the 'Operational Control' approach.

Baseline Year: 2023

Additional details relating to the baseline emissions calculations

A Scope 1 & 2

OCS Group operates across Europe, Middle East, Asia, Australasia. The scope of this emissions baseline covers OCS UK&I Limited activities in the UK and Ireland (01/01/23 – 31/12/2023).

Scope 3

We monitor relevant Scope 3 emissions, in accordance with the Greenhouse Gas Protocol Corporate Accounting and Reporting Standard, and Corporate Value Chain (Scope 3) Standard. We have established a full scope 3 baseline as part of our plan to achieve net zero by 2040. The following Scope 3 emissions baseline includes the following categories:

- **Category 1** – Purchased goods and services
- **Category 2** – Capital goods
- **Category 3** – Fuel and energy related activities (not included in scope 1 or scope 2)
- **Category 4** – Upstream transportation and distribution
- **Category 5** – Waste generated in operations
- **Category 6** – Business travel
- **Category 7** – Employee commuting
- **Category 9** – Downstream transportation and distribution of products¹

¹ Please note there are no emissions related to this category for OCS UK&I

Baseline Year Emissions: 2023

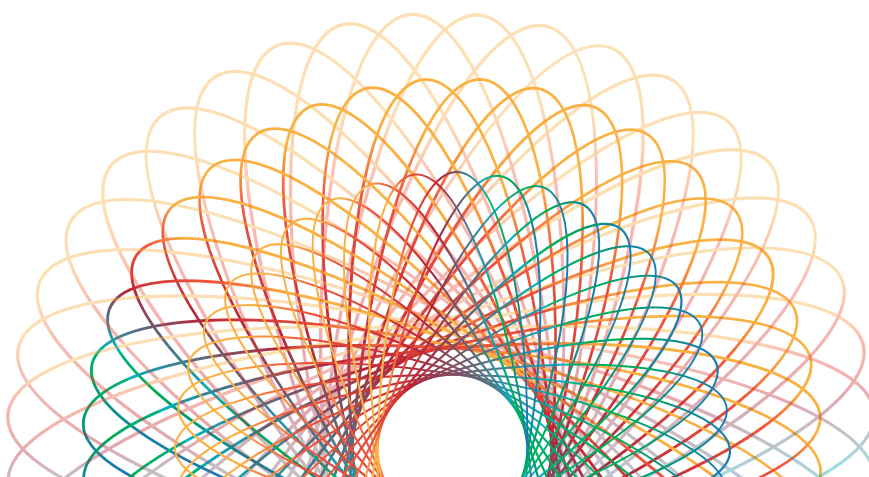
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	12,421.50
Scope 2 (Location-based)	770.65
Scope 3 ¹	166,614.18
TOTAL EMISSIONS	179,806.33

Current Year Emissions: 2024

EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	12,866.45
Scope 2 (Location-based) Scope 2 (Market-based)	817.60 345.50
Scope 3 ¹	216,234.05
TOTAL EMISSIONS²	229,918.10

1. Included sources/categories are listed in page 2

2. Using location-based emissions



Emissions reduction targets and performance

To continue our progress to achieving a Net Zero target by 2040, we have set new short and long-term science-based targets:

Target 1	We will reduce our scope 1, 2 and 3 emissions across our value chain to reach net zero by 2040.	Progress – Our total emissions have increased due to business growth and acquisitions. We anticipate scope 3 emissions may increase in the short term as the business grows, however, we are confident in the long term as we engage further with our supply chain to reduce emissions and improve the quality/accuracy of scope 3 data. We have reported scope 2 market-based emissions for the first time in 2024 and will continue to do dual reporting going forwards.
Target 2	We are committed to reducing 70% of scope 1 greenhouse gas emissions by 2030 from a 2023 base year.	Progress – Our scope 1 emissions have increased slightly by 3% in 2024 vs baseline due to business growth and acquisitions.
Target 3	We are committed to procuring 100% renewable electricity in our offices by 2025.	Progress – 92% of electricity procured for our offices (including our laundry facility) were from renewable sources in 2024, our policy is to move to renewable electricity contracts as soon as practicable. With acquisitions, we take on additional properties which may need to be transferred to green tariffs hence we did not reach our target in 2024.
Target 4	We are committed to ensuring suppliers representing 76% of our scope 3 emissions, covering purchased goods and services and capital goods will set science-based targets by 2030.	Progress – 31% of our suppliers covering purchased goods and services and capital goods have set SBTs in 2024.

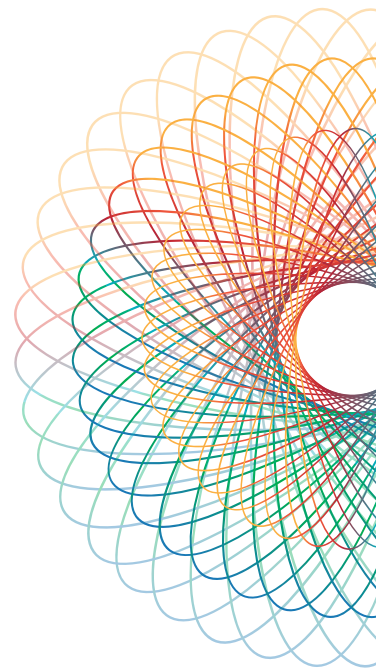


Carbon Reduction Projects

To date we have undertaken the following initiatives to reduce our carbon emissions:

Scope 1 and 2

- Renewable electricity purchasing for our offices/sites
- Space rationalisation programme leading to a reduction in property footprint
- Office upgrades including AC controls, anti-glare window films and LED lighting
- Promoting the use of greener transport such as cycling (Cycle2Work scheme) and electric vehicles (including Salary Sacrifice EV scheme)
- Roll out of Lightfoot system across our fleet - an in-cab coaching technology and driver rewards platform which aims to improve fuel efficiency
- ISO 14001 certified Environmental Management System
- ISO 50001 certified Energy Management System
- Setting targets around natural gas consumption - to be reduced in line with 70% reduction scope 1 target per meter squared of building floor area
- Setting targets around total combined building energy consumption (gas and electricity) to be reduced 2% per year by 2030
- Retrofitted our laundry facility at Central Way and other offices where appropriate with LED lights and PIR sensors
- Installed EV charging points at our new Head Office in Ipswich and other offices in Scotland



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Scope 3

Waste generated in operations

- Energy, waste, plastics and water reduction systems at Heathrow laundry facility
- Paper towel recycling partnerships
- Uniform recycling scheme
- Plant-based food products and low carbon menu items
- Use of closed loop recycling cleaning products to reduce the amount of plastic waste packaging
- Use of chemical-free cleaning and refillable containers

Upstream transportation and distribution

- Mapping of Tier 1 and 2 suppliers to understand ESG impacts across our supply chain
- Continual development of our carbon impact assessment tool to enable OCS to identify a baseline for carbon emissions at a contract level. The assessment process and approach has been proven to be robust and one of our customers had their assessment externally verified in late 2023
- Engagement with supply chain to reduce the use of single-use plastics – for example, our catering business unit replaced plastic coffee cup lids with cardboard lids

Supporting Net Zero Initiatives

- Setting Science-based targets
- Supply chain identification exercise for top emissions contributors
- Partnership with the Achilles Carbon Reduce program since 2019 to externally verify our carbon emissions
- Participated in and achieved an Ecovadis Bronze Medal and a CDP B rating for climate change
- Engaging colleagues in employee commuting surveys
- Undertook a climate risk and opportunities scenario assessment as part of TCFD (Taskforce on climate-related financial disclosures) compliance

OCS UK&I have set ambitious science-based targets and intend to submit their targets and plan to the SBTi for validation in 2025.



Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

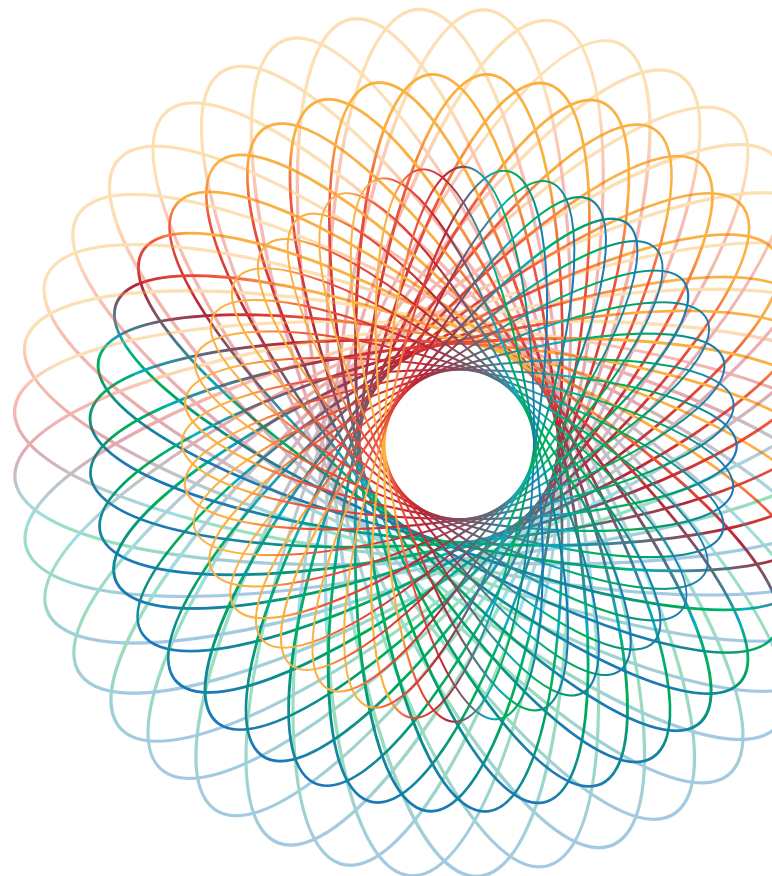
This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Daniel Dickson

Daniel Dickson, Chief Executive Officer – UK & Ireland

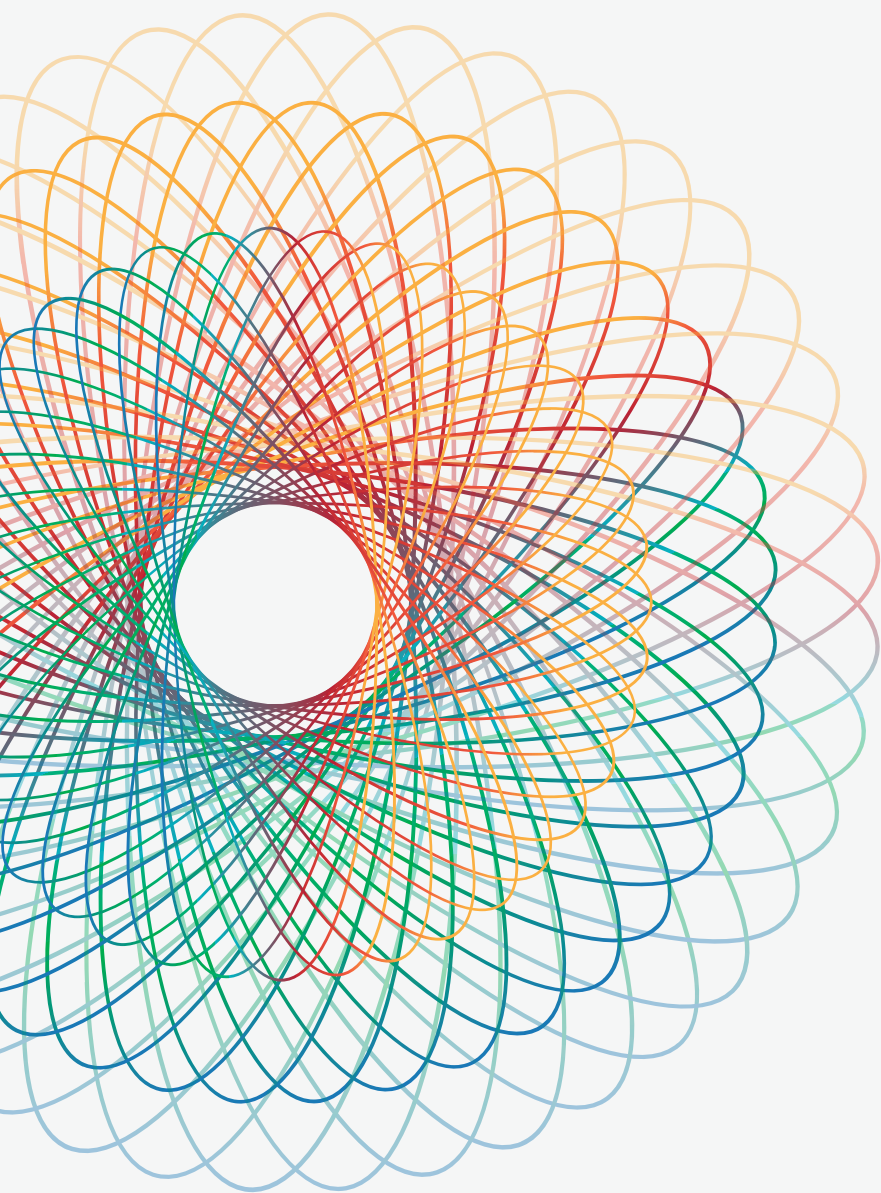
Date of approval: 12 May 2025



¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>



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